

2024 Sales Manager Citation Award

(Use this form if only applying for a Citation)

Select Entry Category:

- New Construction Sales Manager
- General Sales Manager

Applicant Name: _____

Firm Name: _____

Number of Homes Placed Under Contract in 2024 _____

Number of Homes Closed in 2024 _____

Dollar Volume Placed Under Contract in 2024 _____

Dollar Volume Closed in 2024 _____

Number of Communities: _____

Entry Checklist

- _____ Closed Sales Report from Matrix for each community in clear protective sheets included in entry presentation binder
- _____ Category Entry Form in clear protective sheet as the **first page** in entry presentation binder
- _____ Registration Sheet placed in the **front cover** of entry presentation binder
- _____ Entry Fee

Judging Criteria

A Broker, sales manager or sales supervisor with sales management responsibilities will get credit for the total dollar volume of new home sales achieved by his or her staff.

The sales manager's primary responsibility must be the management of a sales staff and may not have any personal sales with commission earned from any sale of homes in the communities where he or she also manages other sales people to count them for purposes of this citation.

The sales manager total sales must include 10% New Home Sales.

To qualify under these categories, a sales manager must have reached or exceeded the following annual sales volumes during the 12 month period between January 1, 2024 and December 31, 2024:

- Bronze Citation: \$5,000,000 to \$9,999,999 in CLOSED Sales Volume**
- Silver Citation: \$10,000,000 to \$24,999,999 in CLOSED Sales Volume**
- Gold Citation: \$25,000,000 to \$49,999,999 in CLOSED Sales Volume**
- Platinum Citation: \$50,000,000 to \$59,999,999 in CLOSED Sales Volume**
- Diamond Citation: \$60,000,000 and over in CLOSED Sales Volume**